



Spelthorne Borough Council Cabinet Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

| | | |
|-------------------------|-----------------------------------|--|
| Cllr I.T.E. Harvey | Leader of the Council | Cllr.harvey@spelthorne.gov.uk |
| Cllr A.C. Harman | Deputy Leader | Cllr.harman@spelthorne.gov.uk |
| Cllr. M.M. Attewell | Community Wellbeing | Cllr.attewell@spelthorne.gov.uk |
| Cllr C. Barnard | Corporate Management | Cllr.barnard@spelthorne.gov.uk |
| Cllr N. Gething | Planning and Economic Development | Cllr.gething@spelthorne.gov.uk |
| Cllr A.J. Mitchell | Environment and Compliance | Cllr.mitchell@spelthorne.gov.uk |
| Cllr J.M. Pinkerton OBE | Housing | Cllr.pinkertonj@spelthorne.gov.uk |
| Cllr H.R. Williams | Finance and Customer Services | Cllr.williams@spelthorne.gov.uk |

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to committee.services@spelthorne.gov.uk

Please direct any enquiries about this Plan to the Principal Committee Manager, Greg Halliwell, at the Council offices on 01784 446267 or e-mail g.halliwell@spelthorne.gov.uk

Published on 6 April

Spelthorne Borough Council

Cabinet Forward Plan and Key Decisions for 6 April 2016 to 31 August 2016

| Date of decision and decision maker | Matter for consideration | Why is this a Key Decision? | Decision to be taken in Public or Private | Lead Officer/ Cabinet Member |
|--|---|---|---|---|
| Cabinet 7 Apr 2016 | Acquisition of property(ies) in the Borough To agree the acquisition of properties in the borough for service provision. | It is likely to result in the Council incurring expenditure above or making savings of up to £100,000 | Part public/part private | Heather Morgan, Regeneration Manager Leader of the Council |
| Cabinet 27 Apr 2016 Council 28 Apr 2016 | Review of Waste Services and Vehicle Procurement To agree the recommendations on service changes to allow procurement of vehicles for collection of rubbish and recycling. | It is likely to result in the Council incurring expenditure above or making savings of up to £100,000 | Public | Sandy Muirhead, Head of Environment Services Portfolio Holder for Environment and Compliance Councillor Tony Mitchell |
| Cabinet 27 Apr 2016 | Health and Wellbeing Strategy 2016-2019 To adopt a Health and Wellbeing Strategy for Spelthorne. | It is significant in terms of its effect on communities living or working in an area comprising two or more wards | Public | Lisa Stonehouse, Leisure Services Manager Portfolio Holder for Community and Wellbeing |
| Cabinet 27 Apr 2016 Council 28 Apr 2016 | Review of the Constitution 2015 To consider the annual review of the Council's Constitution. | This is not a Key Decision | Public | Michael Graham, Head of Corporate Governance Leader of the Council |
| Cabinet 27 Apr 2016 Council 28 Apr 2016 | Review of Members' Allowances | This is not a Key Decision | Public | Gillian Hobbs, Committee Manager Greg Halliwell, Principal Committee Manager Portfolio Holder for Finance and Customer Services |

| Date of decision and decision maker | Matter for consideration | Why is this a Key Decision? | Decision to be taken in Public or Private | Lead Officer/ Cabinet Member |
|--|---|---|--|---|
| Cabinet 27 Apr 2016 Council 28 Apr 2016 | Amendment to Pay Policy Statement | This is not a Key Decision | Public | Debbie O'Sullivan Portfolio Holder for Corporate Management |
| Cabinet 27 Apr 2016 | Recommendation from Audit Committee on Corporate Risk Management | This is not a Key Decision | Public | Samuel Nicholls, Committee Manager Portfolio Holder for Finance and Customer Services |
| Cabinet 22 Jun 2016 | Landlord Rent Guarantee Scheme | It is significant in terms of its effect on communities living or working in an area comprising two or more wards | Public | Deborah Ashman, (Joint) Head of Housing and Independent Living Portfolio Holder for Housing |
| Cabinet 22 Jun 2016 Council 21 Jul 2016 | Corporate Plan To recommend to Council the adoption of the Corporate Plan for 2016-2019. | It is significant in terms of its effect on communities living or working in an area comprising two or more wards | Public | Lee O'Neil, Deputy Chief Executive Leader of the Council |
| Cabinet 22 Jun 2016 | Treasury Management Strategy - Annual report | This is not a Key Decision | Public | Ryan Maslen, Deputy Principal Accountant Portfolio Holder for Finance and Customer Services |
| Cabinet 22 Jun 2016 | Revenue Outturn | This is not a Key Decision | Public | Adrian Flynn, Principal Accountant Portfolio Holder for Finance and Customer Services |
| Cabinet 22 Jun 2016 | Capital Outturn | This is not a Key Decision | Public | Adrian Flynn, Principal Accountant Portfolio Holder for Finance and Customer Services |
| Cabinet 22 Jun 2016 | Shepperton Site Options | This is not a Key Decision | Public | Dave Phillips, (Joint) Head of Asset Management Portfolio Holder for Planning and Economic Development |

| Date of decision and decision maker | Matter for consideration | Why is this a Key Decision? | Decision to be taken in Public or Private | Lead Officer/ Cabinet Member |
|-------------------------------------|--|---|---|---|
| Cabinet 22 Jun 2016 | Caravan Site Fee Policy To agree a policy for charging fees to caravan sites under the Mobile Homes Act 2013. | This is not a Key Decision | Public | Tracey Willmott-French, Senior Environmental Health Manager Portfolio Holder for Environment and Compliance |
| Cabinet 22 Jun 2016 | Council Tax and Business Rates write-offs | This is not a Key Decision | Public | Linda Norman, Head of Customer Services Portfolio Holder for Finance and Customer Services |
| Cabinet 22 Jun 2016 | Business Improvement District (BID) | This is not a Key Decision | Public | Keith McGroary, Community Safety and Economic Development Manager Portfolio Holder for Planning and Economic Development |
| Cabinet 20 Jul 2016 | Proposals for devolution - Three Southern Counties Governance arrangements | It is significant in terms of its effect on communities living or working in an area comprising two or more wards | Public | Sandy Muirhead, Head of Environment Services Leader of the Council |